



CROSS CONTRACT FOR BOCES SERVICES

This form is to be used by districts for requesting BOCES services from BOCES other than the local BOCES. Please note that certain services require participation in the base service to be eligible for BOCES Aid.

PART I : To be completed by district requesting cross contract

School District requesting service: _____ School Year Of Service: _____
Address: _____ Zip: _____
Name of service requested: _____
Potential BOCES Provider: _____ Estimated Cost: _____

School Superintendent Signature Date: _____

Forward to local BOCES District Superintendent

PART II: To be completed by local BOCES District Superintendent

It is requested that cross-contract arrangements be made with _____ BOCES to provide the service listed above.

Local BOCES District Superintendent Signature Date: _____
Local BOCES name and address: _____

Zip: _____

Forward to District Superintendent of BOCES requested to provide service.

PART III: To be completed by BOCES District Superintendent providing cross-contracted service

Service Title _____ CO-SER # _____
Activity Code # _____ Estimated Charge: _____

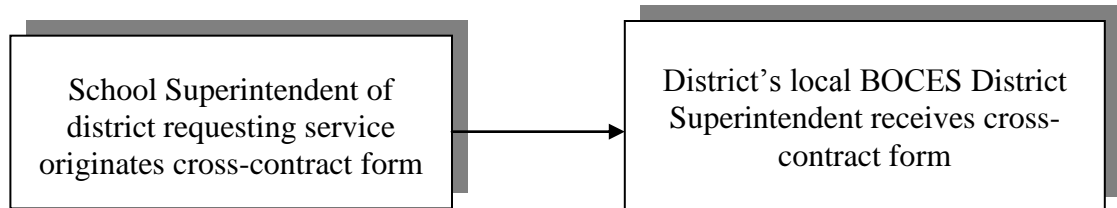
Date: _____
District Superintendent Signature of providing BOCES

In accordance with Board of Education policy, a 5.75% administrative assessment will be charged for all services provided by Capital Region BOCES furnished to other BOCES and their component districts. After approval distribute completed and signed copies of this form to: Providing BOCES Administrator, Requesting BOCES District Superintendent, and Requesting School Superintendent

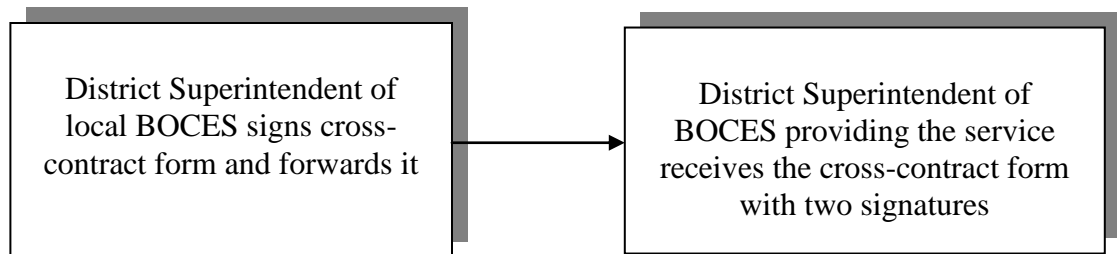
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Process for Requesting A Cross-Contracted BOCES Service

Step 1: School Superintendent of district requesting service contacts its local BOCES to request the service.



Step 2: District Superintendent of district's BOCES signs the cross-contract form and forwards it to BOCES which may provide the service.



Step 3: District Superintendent of BOCES willing to provide the service signs the cross contract form and distributes it to the School Superintendent of the district requesting the service and the district's local BOCES District Superintendent.

