

Schoharie Central School District

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IN THE PURSUIT OF EXCELLENCE

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School Business Administrator

The Board of Education of the Schoharie Central School District announces a vacancy for the position of School Business Administrator.

Responsible for the leadership, management and coordination of the school business office operations including, purchasing, budgeting, accounting, transportation, operations and maintenance, technology, food services, financial reporting, etc.

12-month position, NYS certification in School Business Administration required. Three years' experience working within the field of school district finance preferred. Competitive salary. Anticipated start date is October 1, 2021. See district website for complete job description at: <https://www.schoharieschools.org/about-us/employment/school-business-administrator/>

Please submit letter of interest, resume, transcripts, certifications, three references and three recent letters of recommendation by August 15, 2021 via OLAS only (www.olasjobs.org).

**Mr. David Blanchard
Superintendent of Schools
Schoharie Central School District
136 Academy Drive
Schoharie NY 12157**