

**Application & EEP for High School Equivalency (formerly known as GED) and
English as a New Language (formerly known as ESL) Program**

INSTRUCTIONS:

- 1. This form must be filled out completely and e-mailed to paula.lehr@neric.org OR dropped off /Mail to
BOCES Adult Education (Building A)- 1015 Watervliet Shaker Rd. Albany, NY 12205
Albany Literacy Zone @ CSCC – 20 Warren St. Albany, NY 12202
- 2. After you have returned the application someone from BOCES will contact you to set up an appointment.

In order to be in this program you must be employed, actively looking for employment, or plan to enroll in training or post-secondary education.

What program are you applying for? High School Equivalency (formerly known as GED)
 English as a New Language (formerly known as ESL)

Have you ever been in any BOCES class or program before? _____ If Yes, which program? _____

Last Name: _____ First Name: _____ DOB: _____

Address: _____ City: _____ State: ___ Zip: _____

Telephone: _____ E-mail: _____

Social Security Number or Work VISA # : _____

Emergency Contact: (Name) _____ Telephone: _____

If you are currently employed please provide the following information:

Employer: _____ Start Date: _____ Hours per week: _____

Salary Range: (circle one) \$0- \$9,999 \$10,000-\$19,999 \$20,000-\$29,999 \$30,000-\$39,999 \$40,000 +

If you are not currently working, what kind of job are you looking for?

If you have completed or are currently enrolled in a training program please provide the following information:

Training Organization: _____ Start Date: _____

Date Completed: _____ Type of Certificate, Degree, or License: _____

What would you like to do after you complete the program? _____

If you have any questions, please call Pam at 862-4705 or Maria at 694-4533



The Capital Region BOCES does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs, activities, employment, and admissions; and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies: Robert Zordan, compliance officer/coordinator, at robert.zordan@neric.org, (518) 862-4910 or 900 Watervliet-Shaker Road, Albany, NY 12205. Inquiries concerning the application of the Capital Region BOCES non-discrimination policies may also be referred to the U.S. Department of Education, Office for Civil Rights (OCR), 32 Old Slip, 26th Floor, New York, NY 10005, telephone (646) 428-3800 (voice) or (900)877-8339 (TTY).